



**OMAHA TRACK**

MATERIAL EQUIPMENT FACILITIES

**Job Title:** Field Crew Laborer

**Company:** Omaha Track, Inc.

**Organization:** Field Crews – Steel & Ties

**Location:** Traveling Field Crew

**Site Supervisor:** Field Crew Supervisor

**Manager:** Field Crew Supervisor

**Exempt Status:** Non-Exempt

**Position Status:** Full-Time

### **Position Description**

The Field Crew Laborer is responsible for performing all assigned tasks to support their field crew and railroad assignments. When supporting the steel division, this includes safely and efficiently preparing rail for pick-up. When supporting the tie division, this includes picking up pieces of railroad ties which are too small to handle with specialized equipment and loading them safely and efficiently as directed.

### **Major Areas of Responsibility**

- Measure and cut rail into required lengths to maximize resale opportunity; maintain counts of prepped rail
- Pick up pieces of railroad ties which are too small to handle with specialized equipment and load as directed
- Complete fire risk assessments and use fire prevention techniques, including fire watch duties
- Navigate and following GPS directions utilizing the appropriate GPS system
- Inspect and maintain company vehicles and equipment in accordance with policies and procedures
- Participate in all job briefings, follow track protection limits, and conduct proper radio communications
- Drive/operate assigned trucks both on and off track
- Accurately complete and maintain an electronic driver's log in accordance with requirements
- Practice proper housekeeping with clean, properly maintained vehicles, tools, and equipment
- Maintain water supply for fire suppression and ensure all equipment is operational
- Maintain an appropriate stock of oxygen and propane
- Drive to and from assigned job site daily transporting supplies and equipment
- Ensure compliance with all safety requirements, policies, and procedures
- Report all job site incidents and injuries to crew supervisor immediately
- Complete and maintain all required safety training and certifications
- Adhere to all railroad and Omaha Track rules and regulations

### **Minimum Qualifications**

- Must be at least 21 years of age
- High school diploma or equivalent preferred
- Effective verbal and written communication skills, including the ability to read, write, and speak English fluently
- Demonstrated intermediate mechanical and basic mathematical skills
- Effective listening skills, including the ability to interpret, document, and follow oral instructions
- Valid driver's license required (must not have any major driving offenses within the last three years)
- Class A or Class B CDL preferred (must have air brake endorsement and no manual transmission restrictions)
- Must be able to pass a railroad background check to obtain and maintain the credentials to work on railroad property (i.e. no criminal convictions within the last seven years, must not have completed a jail sentence or probation within the last five years)

**Work Requirements**

- Dependable and consistent attendance/punctuality
- Understand and accurately interpret/follow laws, rules, regulations, and other railroad/Omaha Track guidelines
- Establish and maintain cooperative and effective working relationships with a diverse group
- Ability to safely operate equipment and drive a DOT regulated vehicle
- Ability to obtain and maintain a DOT medical card, required for DOT regulated vehicle operation
- Ability to transverse and work on uneven surfaces in an outdoor environment submit to all elements/conditions
- Ability to change easily from one task to another (varying in nature) and deal with competing demands
- Ability to meet all functional requirements including, but not limited to: lifting/carrying (up to 100lbs), sitting, kneeling, climbing, standing, walking, bending, squatting, pulling, finger dexterity, and reaching above/below shoulders
- Personal protective equipment must be used/worn as required

**Special Position Requirements**

- Travel: This position requires up to 24 consecutive days of travel per month

*Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.*

*This job description was last updated on March 20, 2018.*