



Repairs and breakdowns flow chart

- Evaluate

- Emergency/Non-Emergency
- If an Emergency Contact Field Production Manager. Line up repair shop or mobile service as needed. **Fill out service** request form.
- o If NOT an Emergency Follow the process below
- <u>Submit Service Request</u>- Some minor repairs can be handled during the week or end of it. These repairs can be planned out and do not require immediate attention. Crissy/shop can order parts down the line even if the repair isn't needed yet. (Example: air filter is 30 days out for part to come in)
 - o Additional Repairs can be added
- Diagnose
 - Attempt to Repair (OTE has diagrams to help repair)
 - Contact Program Manager(Major Repairs only)
 - Electrical Repair Should not be attempted if you do not have the knowledge
- Outside ability to repair
 - Step 1: Program Manager Contacted (alternative Chris H.) Step 2: Line up repair/PM service with shop



Required Fleet Forms

- Vehicle Service Request Form
 - Submit for any and all repairs required/requested
 - All Field Repairs
 - Any Incoming for Omaha Repairs

Daily Pre-Operational Truck/Equipment Inspection Form

- Must be filled out for each truck and equipment before use each day
- Includes all ELD units (Filled out along with DVIR through Verizon)



Vehicle Service Request Form Service Request Form Date Repair Location Name ' Phone Truck # * https://www.omahatrack.com/fc Mileage Engine Hours Under "Shotcuts" click Arrival Date 1m/dd/vvv on "Other Forms" Departure Date Annual DOT Inspection Due Then click on "Service Request Form" Annual Hy-Rail Inspection Due Yes or: Annual Crane Inspection Due Ves https://www.omahatrack.com/service-request/ Service Due - Standard Preventative Maintenance Additional Service Needed: Fill in all of the fields Submit Email PLEASE FILL OUT FORM PRIOR TO ARRIVAL AT OTE Submit



Pre-Operational Inspection Form

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Service and Preventative Maintenance

Grapple Trucks: 300 Hour Service Intervals OTR Trucks (IJL): 20,000 Mile Service Intervals Cut Trucks: 3,000/4,000 Mile Service Intervals Pickups/Cars: 5,000/6,000 Mile Service Intervals Equipment (Wheel Loaders, Skid Loaders, Sennebogen's): 300 Hour Service Intervals





Service and Preventative Maintenance **Annual Inspections: DOT** Inspections (All vehicles over 10,000 lb GVWR) **HiRail Inspections** (Complete wheel removal, wheel & gear inspection) **Crane Inspections** (Inspection of all structural components, hydraulics & cylinders)



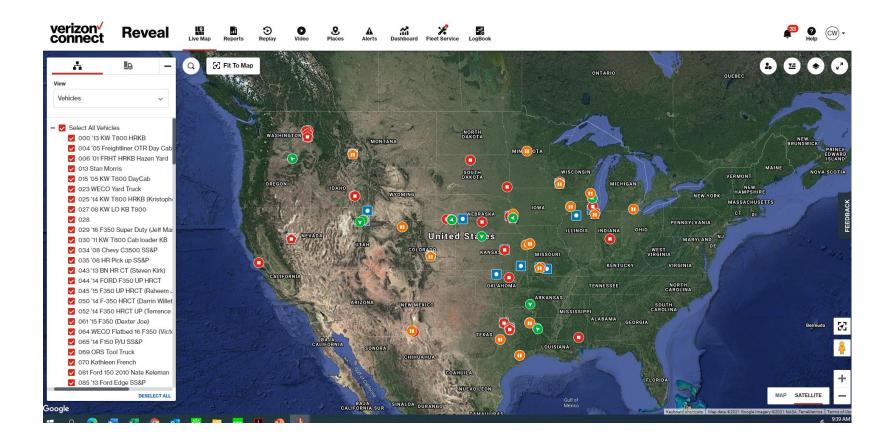
Service and Preventative Maintenance

Other Service Intervals

Hydraulic Oil & Filters Transmission Service Differential Service Rear Wheel Bearing/Seal replacement Magbox Bearing Replacement



Service and Preventative Maintenance





Service and Preventative Maintenance

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Service and Preventative Maintenance

SERVICE PLAN RE	MINDER		
DOT Inspection	ı is due witl	hin 60 days	
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REMINDER DETAILS	6	DRIVER DETAILS	
Upcoming Service Date 12/08/2021		Driver Name:	
Vehicle: CH123 '14 MACK LO KB	k	Driver Email:	
Other Intervals:		Driver Phone:	
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<mark>Service</mark> Plan Name:	DOT Inspection		
Service Plan Type:	ScheduledService		
Service Plan Interval:	Time Based (Every	365 Days)	
Service Plan Owner:	Crissy Williams-Lan	nb (<u>crissy@omahatrack.com</u>)	





Service and Preventative Maintenance

Annual Crane & HiRail Inspections:







Service and Preventative Maintenance

DOT Inspections





Service and Preventative Maintenance

Fleet Accounts for Service & Repair







Service and Preventative Maintenance

Direct Tire Accounts











HiRail Truck Manual Packets

- Truck Manufacturers Manuals
 - Truck
 - Engine
 - Transmission
 - PTO Adapters
- Hi Rail Manufactures Manual
- Crane Manufactures Manual
- Grapple Manufactures Manual
- Creep Drive System Manual
- Magnet Generator & Magnet Manual





HiRail Pickup Manual Packets

- Truck Manufacturers Manuals
- Hi Rail Manufactures Manual
- Water Tank & Water Pump Manual





Grapple Truck Tool Kits

What Tools do you have in your Grapple Truck Toolbox?

Toolbox

3/8"-1 1/4" Box Wrench Set	1 3/8"-2" Box Wrench Set	Allen Wrench Set (SAE & Metric)
3/8" Socket Set	Prybar Set	Punch & Chisel Set
Pipe Wrench (2)	Adjustable Wrench (2)	Hammer
Tape Measure	Screw Driver Set	Hacksaw
Water Pump Pliers	Torx Set	Wire Stripper & Crimpers





US Bank Voyager Fuel Cards

Fuel Card:



How to Use the Voyager Fleet Card Driver Instructions

- Swipe your card at the pump card reader. If the pump card reader will not read the card, take the card inside to the attendant to process the transaction electronically. If there are no pump card readers, see the attendant inside to process.
- 2) At the terminal, if it asks for "Credit" or "Debit", press the "Credit" key.
- Then you will be prompted for an ID or personal identification number (PIN). Enter your PIN and press "Enter". (Your PIN is the last four of your social security number)
- The terminal will then prompt for an ODOMETER reading. Enter your odometer as a whole number. DO NOT enter tenths of miles. (ie: 56427)
- 5) All terminals are different and may require information to be entered in a different order. Simply follow the instructions on the terminal to process your transaction.
- 6) If there issues at pump card reader, see attendant. Less fraud on cards if you go in. If a card cannot be read on any equipment, please notify <u>Crissy Williams-Lamb @ 402-699-2751.</u> If you have to purchase fuel by other means (ie: Company credit card), please note UNIT #, ID and ODOMETER on the receipt. Then email to Crissy Williams-Lamb @ <u>crissy@comahatrack.com</u>.
- If processed manually, write UNIT #, ID and ODOMETER reading on the receipt. Then email to Crissy Williams-Lamb @ <u>crissy@omahatrack.com</u>.
- 8) If your card is lost or stolen, report immediately to Crissy Williams-Lamb 402-699-2751
- Select "CREDIT" at the pump
- Enter your ID or PIN (Last 4 of your Social Security Card)
- Enter in the Odometer reading for the vehicle (Whole number miles)





Apportioned Vehicle Information Packet





Apportioned Vehicle Information Packet

Cab Card:

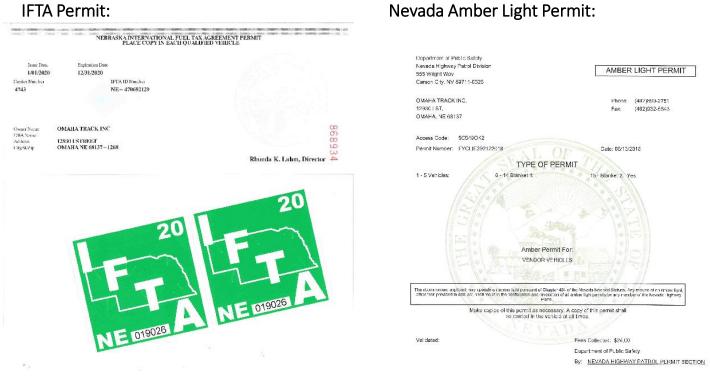
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INSURED		
Omaha Tra		
12930 I \$	Street	
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Apportioned Vehicle Information Packet



Nevada Amber Light Permit:

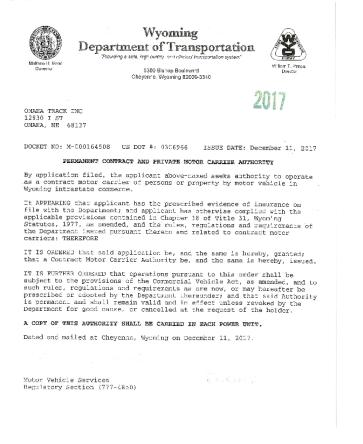
This Permit Expires Sunday, June 30, 2019





Apportioned Vehicle Information Packet

Wyoming Intrastate Permit:



Interstate Commerce Permit:

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	Administration's reports changed to ref	ect s name change.			
	It is ordered: The Federal Motor Carrier Safety name s3: OMAHA TRACK, INC.	/ Administration's records	are amonded to reflac	t the comon's	
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	To verify that the applicant is in the http://i-public.fmcsa.dot.gov. Any of (202)368-9605.	full compliance, coll (202): ther questions reparding t	958-7000 or vielt our w rejaction taken should	obisite at be diassied to	
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Apportioned Trailer Information Packet

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Insurance Card:

NE NEBRASKA AUTO LIABILITY INSURANCE IDENTIFICATION CARD
(STATE)
COMPANY NUMBER COMPANY X COMMERCIAL PERSONAL United Fire & Casualty Company
POLICY NUMBER EFFECTIVE DATE EXPIRATION DATE 60488914 4/1/2018 4/1/2019
YEAR MAKE/MODEL VEHICLE IDENTIFICATION NUMBER
AGENCY/COMPANY ISSUING CARD
4551 W. 107th St Suite 300 Overland Park KS 66207 (913)341-8998
NSURED Tomaha Track, Inc. 12930 I Street
Omaha NE 68137
SEE IMPORTANT NOTICE ON REVERSE SIDE
Web Address: www.trussadvantage.com
THIS CARD MUST BE KEPT IN THE INSURED
VEHICLE AND PRESENTED UPON DEMAND
 IN CASE OF ACCIDENT: Report all accidents to your Agent/Company as soon as possible. Obtain the following information: Name and address of each driver, passenger and witness. Name of Insurance Company and policy number for each vehicle involved.
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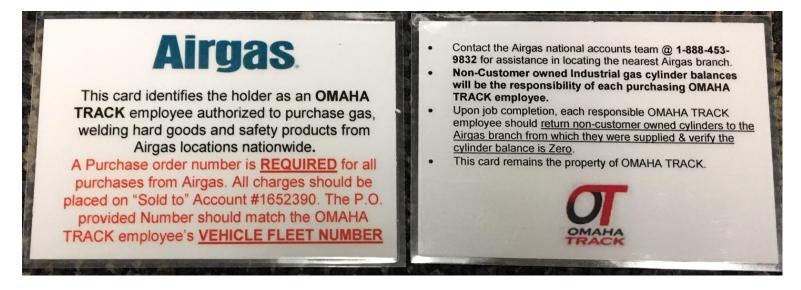
Pickup/Car Information Packet

Vehicle Registration:	Insurance Card:	Nevada Amber Light Permit:
New Plate ECT077	IA INSURANCE IDENTIFICATION CARD (STATE) COMPANY NUMBER COMPANY Company United Pire & Casualty Company POLCY NUMBER EFFECTIVE DATE EXPRANTON DATE 60488914 4/1/2018 4/1/2019 YEAR MAKEMODEL VEHICL IDENTIFICATION NUMBER	Department of Public Salesy Nevada Highway Partol Division 555 Winght Way Carson City, NV 89711-0525
Osuulus Trackins "Via Ld for one month aller expression tran MACISSON AVE STE 710D ECOUNCIL BLUFF6, IA 61503	Fleet AGENCY/COMPANY ISSUING CARD TRUBS 4551 W. 107th St Suite 300 Overland Park KS 66207 (913)341-8998 INSURED	OMAHA TRACK INC. Phone: (402)939-2761 19560 1 ST. Pac: (402)922-6543 OMAHA NE 68137 Pac: (402)922-6543 Access Code: 5C5190-K2 Permit Number: FVCIII/C3291220/38 Date:: 05/15/2016
د کریے کرد Keep this receipt with vehiclo	Omaha Track, Inc. 12930 I Street	TYPE OF PERMIT
Registration Rocolpl *Ext callon Roto 02/28/2017 County Postewatamio Issue Date 02/11/2016 Val dato: No. ECT07702201701 Upgote Business Trade Tormaga 10 Plate No. ECT077070701 Title No. 78AD62116 Tormaga 10 Plate No. ECT0770	Omaha NE 69137 SEE IMPORTANT NOTICE ON REVERSE SIDE	1 + 5 Vehicles: 0 + 14 Blanket 1: 15 + Blanket 2: Yes
V1.1 Iteration Average Type Truck V1.1 FTSW3D TXGEC05099 Type Type Type Year 218 Mode F200 Stater Daty Eyre Year 218 Mode F200 Stater Daty Eyre Year 218 Mode F200 Stater Daty Eyre Cotr What 20 Stater Daty Giver Giver	Web Address: www.trussadvantage.com THIS CARD MUST BE KEPT IN THE INSURED VEHICLE AND PRESENTED UPON DEMAND	Amber Permit For: VENDOR VEHICLLS
Plate hyp. Downy Std Designation Curnida ve Janege Annuil See 2026	IN CASE OF ACCIDENT: Report all accidents to your Agent/Company as soon as possible. Obtain the following information:	The slove mean explant moruphets is an explant parameter of parker 45 of the Nervich Ferned States, Any minute stars any english other man produce in sets any vestile work in the scatterization and expression of all analise light permission any number of the Accustic light expl parks.
It: Audi' No. 848817 - To Here Status List A. Vonsis - List A. Vonsis - Cox etg Tracauter - Cox etg Tracauter	1. Name and address of each driver, passenger and witness. 2. Name of Insurance Company and policy number for each vehicle involved.	Make copies of this permit as necessary. A copy of this permit at fail as carried in the vehicle at all times. Val datad: Fees Collectory, \$24,00 Department of Public Safety By: NEVADA HIGHWAY PATROL PLISHIT SECTION
1 Table 3,446.01 19,00 PD NEY OF PAGE Gaust Atrial 32,466.01 19,00 Bits of PAGE State Atrial 32,466.01 19,00 Bits of PAGE State Atrial 32,466.01 19,00 Bits of PAGE State Atrial 32,460.01 19,00 Bits of PAGE State Atrial 34,600.01 19,00 Bits of PAGE State Atrial State Atrial 19,00 Bits of PAGE State Atrial State Atrial 10,00 Bits of PAGE State Atrial State Atrial 10,00	ACORD50(2007/02) © ACORD CORPORATION 1983-2007. All rights reserved.	
Onler: Signet: >	INS050 (200702)	This Pormit Expires Sunday, June 30, 2019



Vehicle Information Packet

Airgas Purchase Card:



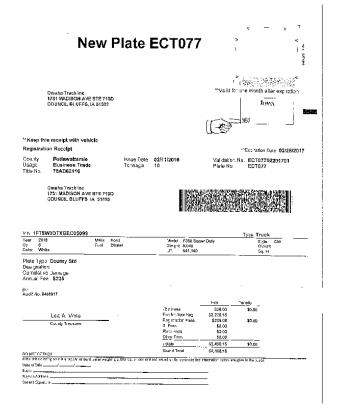
Allows you to purchase cutting gas refills, cutting and welding equipment and safety products from Airgas locations.



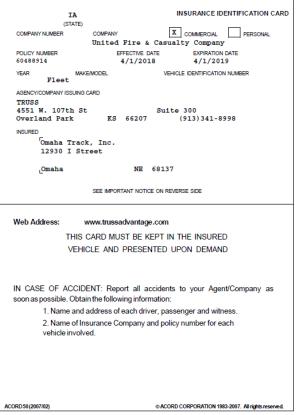


Car Trailer Information Packet

Trailer Registration:



Insurance Card:



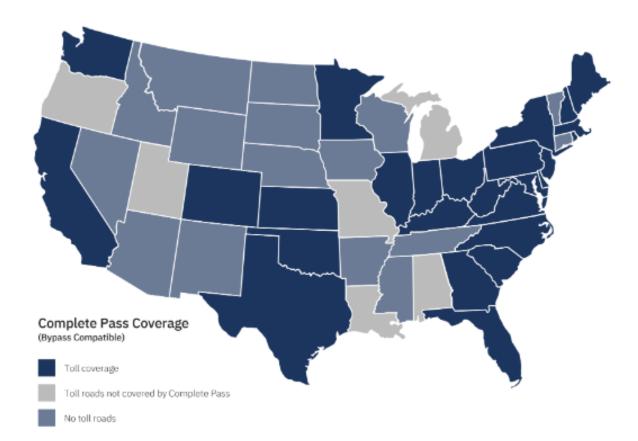
INS050 (200702)





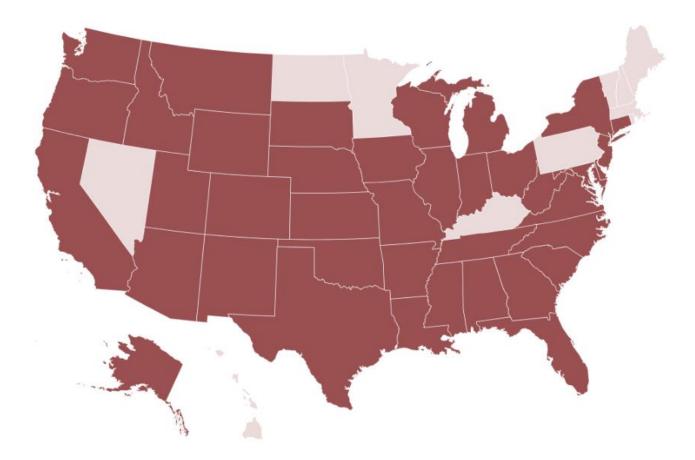
Road Tolls — BESTPASS

Covers 100% of all major U.S. toll roads





Weigh Station Bypass-BESTPASS





Weigh Station Bypass-BESTPASS





Closing Items



