Omaha Track Boot Allowance Program

omahatrack.workboots.com

- Employees receive an annual **$200 allowance** to purchase approved safety footwear.
- **New hires** become eligible for the boot program after **90 days of employment**.
- If a new hire is required to purchase safety footwear **before completing 90 days of employment**, they may submit a receipt for reimbursement after reaching their 90-day anniversary. Reimbursement will be limited to **$200** and will reduce the amount of the employee's initial boot store allowance by the reimbursed amount. For example, if an employee is reimbursed $150, their initial boot store allowance will be $50.
- Once eligible, new hires will receive an email from **noreply@workboots.com** notifying them that their account is ready.
- To access the boot program for the first time, employees must:
    - Go to the company boot store link.
    - Select **"Forgot Password."**
    - Enter the personal email address on file with Human Resources.
    - Follow the instructions sent to their email to create or reset their password and access their account.
    - *Note: This process will not work until the employee has completed 90 days of employment.*
- **Safety-sensitive positions within Field Operations and Facilities** who have completed 90 days of employment will receive their annual boot allowance on January 1 of each year. These employees will receive an email notification from **noreply@workboots.com** when their account has been credited with the new annual allowance.
- Boots purchased through the boot allowance must be ordered from the company-approved vendor website.
- Only company-approved safety footwear is available through the website.
- Employees are responsible for selecting footwear that meets the company's safety requirements for their position and work location.
- Any cost exceeding the annual $200 allowance is the employee's responsibility and must be paid at the time of purchase.
- Additional costs above the allowance may **not** be charged to a company credit card.
- The annual allowance does **not** carry over to the following calendar year. Any unused balance will be forfeited on December 31.

For questions or assistance please contact Madison Bonin at madison@omahatrack.com